

COLC Policies & Standards Meeting January 4, 2017

Present: Mary Adie, Kim Benowski, Heidi Makela, Jennifer Mimno, Kim Nicholson, Donna Sutton

Donna gave group brief overview of upcoming annual COLC spring meeting: March 7 in BioTech. Briefly discussed agenda - test kitchen, faculty/student panel, group activity, networking.

Donna discussed SensusAccess – accessibility software which Cornell has purchased. She attended the information session held by Cyrus Hamilton, ch286, from Student Disability Services on 11/2/16. Jennifer said she tried it but had difficulty converting a basic PPT due to the images not converting properly. Jennifer will reach out to Cyrus for assistance. [Link to access SensusAccess](http://disability.cornell.edu/sensusaccess-intro.cfm) (<http://disability.cornell.edu/sensusaccess-intro.cfm>). Note, the original link Donna provided in the meeting no longer works.

Donna talked about the OLC Conference she attended. Some very good sessions, some not so great. One interesting session with Dublin City University where they have created a “Student Success Toolbox” and turned it into a MOOC. If interested the [Head Start Online MOOC](https://academy.moodle.net/institution/dublin-city-university/head-start-online-2017) (<https://academy.moodle.net/institution/dublin-city-university/head-start-online-2017>) it runs 1/31-3/6.

Donna talked about the topic of accessibility and how with the new year the group could focus on other areas. Kim Benowski asked if we could have a summation meeting about the accessibility topic to discuss where we stand on outstanding projects and next steps. Donna said there was talk of a new group branching off from this one to work specifically on accessibility. Jennifer will follow up with Camille when she returns from vacation to see where the “checklist” project stands with her group and Diane Sempler’s group. Summation meeting will be part of February 1 P&S meeting.

Heidi recommended talking to ID team to understand how we may be able to help them with a policy or standard. Kim will talk with Rob (next meeting 1/19 in B08 CCC Bldg) and have this on the agenda as well as discussing next steps of accessibility that would help.

Comment made that there should be an accessibility link with a check list on COLC website. One does not currently exist.

Question asked about list of resources – is there one? We do have a [resources list on the COLC website](http://colc.onlinelearning.cornell.edu/resources.html) (<http://colc.onlinelearning.cornell.edu/resources.html>)

Kim B is part of the Faculty & Staff group – they are trying to get a better understanding of faculty needs. They have not done a “needs analysis”. Donna suggested using the spring meeting to gather this information. Will follow up at today's 3:00 pm COLC meeting to see if this is a possibility. Kim N. also said her group might be able to help – she does a lot of qualitative (not #'s) surveys. A number of suggestions and questions to ask the faculty were discussed, but we concluded that “less was more” and chose the following survey questions (1 check box and 2 open ended):

- Check boxes with level of involvement teaching online
1. What challenges do you face with teaching online?

2. What can Cornell do for you to assist with teaching online?

Mary mentioned that it would be great to find out what people are using to teach online – Blackboard?
Can we get this info? It would also be ideal to have a fact sheet with the following data:

Who's teaching online?

To what extent are they teaching online?

What are they using (resources/technology, etc.)?

Kim N's office is doing an LMS (Learning Management System) review and a small piece will be about faculty needs. ETA for the review is middle of March. She will share pertinent info with this group as it's available.

Next meeting Wednesday, February 1, 10:00am-11:00am, Statler G71